

Minutes of the South Fayette  
General Membership  
Elementary PTA Meeting  
September 23, 2010



**Audrey St. Germain - President**

**Kari Bair - Vice President 1**

**Jen Swider - Vice President 2**

**Gina Duncan - Treasurer**

**Tricia Ford - Secretary**

Audrey St. Germain called the meeting to order at 6:34pm. The Pledge of Allegiance was said. An inspirational poem was read by Lena Hannah. All members present were introduced.

Minutes of the last regular PTA meeting were reviewed. They will stand as approved.

***TREASURER'S REPORT***

Detailed financial statements containing the balance sheet, profit and loss budget vs. actual report, and check detail report were distributed at the meeting and are on file for review.

Previous Balance Checking	\$75,595.11
Deposits	\$66,145.57
Expenses	<u>\$40,603.82</u>
Current Checking Balance	\$71,136.86
Current Savings Balance	\$44,895.44
Total	\$116,032.30

The final fundraising totals and last weeks Cubs Corner store deposit is not included

***PRESIDENT'S REPORT***

**2010-2011 CHANGES**

The new committee structure with subcommittees was created to get more volunteers and to give individuals a chance to learn from the chair before taking over the committee.

The 4<sup>th</sup> grade graduation is now 4<sup>th</sup> grade celebration. The kids will get to go for a picnic in the park. The committee is working out the details.

Lena Hannah is mentoring the PTA. She is a past PTA president, was on the school board and has had 3 kids go through the elementary school. Valuable asset if anyone has any questions. Brynne and Gina are past presidents and also available for any questions.

**Email Correspondence with Parents and School**

Please try to send information in PDF format so anyone can open, send a copy Audrey on any requests to the Principals so that she is aware of what is going on. Also, copy Gina on anything sent to Roberta so that she can update the [www.sfepta.org](http://www.sfepta.org) website

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**PTA General Membership Meeting Raffle**

There will be a raffle at each General PTA meeting for a \$15 gift card. The PTA is doing this to encourage people to attend the meetings.

**NEW BUSINESS**

**Budget**

Audrey went over the Budget of each committee's expenses and profits. A change was made to the field trip budget. The Kindergarten is keeping the additional \$500, however 1<sup>st</sup>- 4<sup>th</sup> grades are transferring the funds to the technology budget, in order to purchase one more smart board. The School Pride committee budget was raised to \$1,250 due to price increase of supplies such as printing of pictures. The reflections budget was also raised to \$500, to enhance the prizes given at the school level. Kari Bair motioned to approve the budget and Laurie Gray 2<sup>nd</sup> the motion. The budget was unanimously approved.

**Goals**

The South Fayette Elementary PTA Goals for 2010-2011 were read by Audrey. Kari Bair motioned to approve, Laura Barrows motioned 2<sup>nd</sup>. The goals were unanimously approved.

**Standing Rules**

The Standing Rules were handed out showing all the changes made for this year in red. Laura Barrows motioned first to approve, Kari Bair 2<sup>nd</sup> the motion, and the Standing Rules were unanimously approved.

The board games currently in the PTA room that had been used for Family Game Night in the past are being donated to the Elementary School. The PTA no longer has Family Game night on the committees list, the games will be distributed by Laurie Gray. Michelle Unruh first approved the donation, Kari Bair 2<sup>nd</sup> the motion and the donation was approved unanimously.

**Open Discussion**

The PTA would like to congratulate the Elementary School on Winning Blue Ribbon Award. Laurie Gray wants to thank the PTA for all it does and that the PTA played a big part in getting this award, because of the programs the PTA offers the Elementary school.

Audrey thanks the fundraising committee for all their hard work and congratulated them for a successful fundraiser

**Committee Reports:**

**Meals on Wheels**

Sandy described the program, and a sign up sheet was passed around.

**SCHOOL PICTURES**

School Pictures will be on Friday, September 24<sup>th</sup> and there will be 3 volunteers each in the morning and afternoon. This change was made by the committee chair because the amount of volunteers last year proved to be very hectic with the number of children that needed to be photographed in a very limited amount of time.

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**BOOK FAIR**

The theme for this years book fair is "Here's to Our Heroes? Reading Saves the Day!". Set up will be Tuesday, September 28<sup>th</sup> from 9A -12N. The teacher preview will be the afternoon of the 28<sup>th</sup>. This year in addition to the wishlist board, teachers are emailing their list to the class parents along with a book order form. If there are duplicates another book for the same price that is on the list will take its place. Hopefully the teachers get more books for their classrooms. The last day for the fair is Wednesday, Oct. 6<sup>th</sup>. more people are still needed for breakdown which will start at 3pm and should take about 1.5 - 2 hours depending on the amount of volunteers.

**HR REPS**

All the classes have a homeroom Representative, the meeting for the representatives will be Tuesday, September 28<sup>th</sup>. The Halloween Parties will be October 29<sup>th</sup>. Times vary by grade.

**REFLECTIONS**

The theme this year is "Together We Can...". The flyer was sent out and submissions are due in the office by Friday, October 8<sup>th</sup>.

The committee has secured 3 of the 4 judges needed. The projects will be judged on the 21<sup>st</sup>. All projects are due by October 8<sup>th</sup>. NO EXCEPTIONS.

**ARTIST IN RESIDENCE**

The artists are currently being scheduled. The second grade core group will do a Mosaics Residency in mid November. The third grade core group will do a music residency in mid to late April. The entire 4<sup>th</sup> grade will participate in Fine Arts week. This will be scheduled either the week of May 9<sup>th</sup> or week of May 16<sup>th</sup>. Residencies will include acting, ceramics, mural and dance. The school administration has given \$3000 towards this program. The art made by the 2<sup>nd</sup> grade will be used in the new 3<sup>rd</sup>-5<sup>th</sup> grade building. Matching funds from the Pittsburgh Center for the Arts are being determined

**SCIENCE FAIR**

The science fair will take place on Wednesday, November 17<sup>th</sup>. Registration forms and information has been sent out to the students. Students who enter a project will be entered into a raffle to win 4 tickets to the Carnegie Science center. The science center will have two hands on tables, The Regional Environmental Center is doing birdfeeders, Jeff Morneweck is returning with live reptiles, Bayer Corporation will do aqua rockets and Lab Ratz will do a mini show. Two organizations are pending

***COMMITTEE REPORTS - PAST EVENTS***

**FALL FUNDRAISER**

As of 9/19 total sales are \$58,282.50. There may be more orders and this number does not include magazine booklets which will be passed out in January. The approximate net profit is \$23,542.98 with the approximate prize costs at \$3,160.72. Participation rate this year was 72% vs. 60% last year. As of 9/19 4,868 units were sold. Final numbers will be available at the next PTA meeting.

**FIRST GRADE LUNCH**

Everything went well

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**Summer Reading**

The website is updated with the winners and pictures from the summer.

***COMMITTEE REPORTS - ONGOING EVENTS***

**CUBS CORNER**

The Cubs Corner Store is going well. The store was very busy last week. The store is always in need of volunteers.

**BOX TOPS**

The fall contest will start on October 22<sup>nd</sup> and go through November 23<sup>rd</sup>. For every 10 box tops a student will receive one raffle ticket. Five raffle tickets will be drawn November 23<sup>rd</sup>. Progress will be tracked with a big thermometer on the office door.

**SNS RECEIPTS**

A box is still located in the school office.

**GRANT APPLICATIONS**

The PTA received two \$2,000 grants from Target for Reading Den and Artist in Residence.

**MEMBERSHIP**

Currently we have 334 families with 585 members, this is on target with last years numbers. More forms are coming in everyday. Because of that, Laura has been unable to update the classroom contests, but will have that as soon. This year a new approach was taken with the kindergarten families. The forms were sent similar to an existing members form, so that all the new family had to do was send it back with a check.

**SCHOOL PRIDE**

The theme this year is "Got Game". The pictures have been taken and all is going well.

**ACCELERATED READER**

Tricia explained the program. The 1<sup>st</sup> and 2<sup>nd</sup> grade classes are ready and are using the program. 3<sup>rd</sup> and 4<sup>th</sup> grade will not be signing up this year, a new way is being implemented so that the 3<sup>rd</sup> or 4<sup>th</sup> grader will be enrolled when they first use the program for this year. The subscription is due at the end of November which should give us time to figure out how many students will be using the program.

**RECESS INDOOR**

The recess bins are in progress, and should be ready around the 2<sup>nd</sup> week of October.

**READING DEN**

Audrey explained the program. The bins and envelopes are still being prepared for the K-2, the bins for 3-4 are also almost ready to be distributed

**MARKET DAY**

Market day was crazy with big sales. Leigh Anne will be adding 2 extra committee members, and an announcement will be sent out.

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**MISCELLANEOUS**

It was brought to Audrey's attention that the "Weekly Reader" papers that are used in 1<sup>st</sup> grade have been cut from the budget. The 1<sup>st</sup> grade teachers have filled out a proposal sheet, so that these could still be used for this year. The curriculum works around these pamphlets. The teachers will readdress next year, if they want to keep them for the future classes. It was suggested that we have a "proposal" category on the budget. This is so that there was a max that would be spent on proposals. The proposal was for \$3000 of the money made from Market Day profits be used for proposals. Kari Bair 1<sup>st</sup> motioned to have the \$3000 dollar proposal line added to the budget with \$1200 of it to be used for the Weekly ready that was proposed at this meeting. Brynne Allcorn 2<sup>nd</sup> the motion and the motion was unanimously approved.

Next General Membership Meeting - October 18th at 6:30 PM Monday the location may change, due to expected larger amount of attendance because of guest speaker.

Guest Speaker - Dr. Rondinelli, South Fayette School District Superintendent  
Also Theresa Burrows will be present

**Upcoming Events:**

Friday	September 25th	School Pictures
Wed-Wed	September 29th - October 6th	Book Fair
Friday	October 8th	Reflections Projects Due
Monday	October 11th	No School for Students
Tue - Fri	October 12th - 15th	Cubs Corner Store Open
Monday	18th	Two Hour Late Start
Monday	October 18th, 3:00 - 4:00 PM	Market Day Pickup
Monday	October 18th, 6:30 PM	<b>PTA Meeting</b>

**Leigh Anne motioned to adjourn the meeting and Michelle Unruh 2<sup>nd</sup> the motion.**  
Audrey St. Germain adjourned the meeting at 7:55pm

There were 20 people in attendance. T Ford, K Bair, M Unruh, J Solomon, H Chauhan, M Franjione, L Gray, B Allcorn, N Guzek, L Barrows, D Mosley, S Sharp, J Hebbert, K Sgro, L Lasker, K Pierce, L Hannah, K Bushmire, A St.Germain Thanks to everyone who attended!

**Next Executive PTA meeting -**

**Next General Membership PTA meeting - October 18<sup>th</sup>,**

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Tricia Ford  
Secretary

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Date Approved