

Minutes of the South Fayette
Elementary PTA Meeting
October 20, 2008



Gina Duncan - President
Mary Ann Sabo - Vice President 1
Kari Bair - Vice President 2

Laura Helbling - Treasurer
Traci Miller - Secretary

Gina Duncan called the meeting to order at 6:34 pm. The Pledge of Allegiance was said. An inspirational poem was read by Mary Ann Sabo. All members present were introduced.

Minutes of the last regular PTA meeting were reviewed. They will stand as approved.

A thank you note was circulated for everyone to read along with three newspaper articles from the *Pittsburgh Post-Gazette* and the *Almanac* regarding the Summer Reading Program and the Target Grant.

TREASURER'S REPORT

Detailed financial statements containing the balance sheet, profit and loss budget vs. actual report, and check detail report were distributed at the meeting and are on file for review.

Previous Balance Checking	\$15,584.99
Previous Balance Savings	\$14,662.14
Deposits	\$49,695.34
Expenses	<u>\$13,231.77</u>
Current Checking Balance	\$52,048.56
Current Savings Balance	<u>\$14,677.38</u>
Total	<u><u>\$66,725.94</u></u>

Two big expenses, the fundraiser and book fair, still are outstanding. November's financials will be closed on November 13, 2008, so please get everything for the month to Laura Helbling by that date.

PRESIDENT'S REPORT

LOGO USE

Please make sure all logos in use are the correct format. Please refer to the logo at the top of this page for comparison of the font used for "South Fayette Elementary".

TEACHER'S NAMES

Please double check all spelling on teacher names.

INFO FOR WEBSITE (WWW.SFEPTA.ORG)

When sending something to Roberta Dantry to be emailed out to everyone, please copy Gina Duncan so that the information can be updated on the website.

In order to reduce the number of emails sent home, some information will only be included in brief form in the weekly announcement. Prior to creating a flyer, please email Denise Beverina Moore and Laurie Gray to request permission for the attachment to be sent out. If they approve the attachment, it can be created

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at that time. Otherwise, a few lines could be written for the announcement, and a lot of time could be saved.

VICE PRESIDENTS' REPORTS

VOLUNTEER HOURS

In addition to individual hours, Kari Bair still needs volunteer hours for the Book Fair, the Fundraiser, and Cubs Corner.

NEW BUSINESS

ANNUAL FOOD/GIFT DRIVE

Volunteers are needed for this year's Food and Gift Drive. One or two volunteers are needed to cut out the snowmen ASAP. Molly Franjione volunteered to help with this. Many volunteers are needed to wrap the gifts. A sign-up sheet was circulated for volunteers to wrap the gifts the week before 12/13/08. Tape donations will also be needed after Thanksgiving. This is a great program that helps SF needy families.

COMMITTEE REPORTS - UPCOMING EVENTS

HR REPS

All checks have been sent out to the homeroom reps along with the list of approved snacks for the parties. The SFEPTA is providing water. The website has been updated with this information.

FUNDRAISER

The turn-in has been extended an extra week. Total sales were \$36,275.60, which includes catalog and online sales. This exceeded the goal of \$35,000. Profits will be about 50 percent of sales less the cost of prizes. 345 students out of 891 participated (38% participation rate). The winners and other information have been updated on the website. 127 students are eligible for the Brain Show.

REFLECTIONS

This information has been emailed out. Specials teachers are promoting Reflections this year. Most judges are lined up; a photographer or writer is still needed as a judge. The deadline is November 7. The entries will be displayed during parent-teacher conferences. The website has been updated with this information along with last year's entries' pictures.

FAMILY SCIENCE NIGHT

Eighty students are registered. Confirmations have been sent out. The participation pins have been ordered, and they will be given to the teachers to pass out in advance to the participants so they can wear them to school. There will be five or six hands-on tables during this event.

READING DEN

The books have been delivered to Third and Fourth Grades. The books for First and Second Grades are currently being put together. Lastly, the Kindergarten books will be processed along with the extra books for Second and Third Grades. Please email the co-chairs if you are able to help out.

ARTIST IN RESIDENCE

Second Grade is doing puppets for this program. The classroom visits and screenings will be done in the next couple of days. Third Grade will be doing mosaics during November and December. There are no dates for the screenings yet. The finished items will be donated to the new Children's Hospital.

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COMMITTEE REPORTS - PAST EVENTS

BOOK FAIR

Sales totaled \$15,700. Profits were around \$4,500, which are the highest to date. THANK YOU to all who helped.

COMMITTEE REPORTS - ONGOING EVENTS

CUBS CORNER

There are several new items for sale. Everything is on the website. The order forms are working great.

BOX TOPS

We have 17,000 box tops as of today. They will be mailed on Friday, and the check will be received in December. The next mailing will be in February for a check to be received in April. A promotion will begin in November where students can enter a drawing for a gift card to North Park Clubhouse if they submit an envelope containing 10 box tops. Students can enter more than once. The goal for this promotion is 5,000 box tops (compared to 2,500 box tops coming in during an average month).

CAMPBELL'S LABELS

These will be sent in mid-November.

YEARBOOK

All individual pictures have been taken. Pictures are needed from parents and teachers. The preferred method is pictures on a cd. Volunteers are always welcome to help out with the pages.

GIFT CARDS

The website will be updated to order these and information will be put in the announcements.

GRANT APPLICATIONS

Audrey St. Germain is working on Take Your Family to School Week (sponsored by the National PTA) to coincide with Family Game Night in February. This event needs a chairperson.

MEMBERSHIP

The website has been updated with the winners of all the contests. Mrs. Gray will have gym class with the top two classes in her grades (K-2) and recess with all her grades. Mrs. Beverina Moore will wear the green and white wig. There are currently 701 members, while the goal was 710 members. New school notes memo pads will be ordered soon.

SCHOOL PRIDE

There were winners at each grade level for t-shirts. Most all classes had 100 percent participation.

MEALS ON WHEELS

The website has been updated with this information. You can sign up on the website to donate cookies. Meals on Wheels is very thankful for all that is done by the SFEPTA.

INDOOR RECESS

These crafts will be delivered to the classrooms in early November. Please send any coupons from Michael's or JoAnn Fabrics to Sandy Hanich.

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PAW PRINT

This binder needs to be retrieved from the previous chairperson. Gina and Denise will work to get the binder back. Mrs. Sciotto recommends using external hard drives to back up and store important files.

MARKET DAY

Deb Whitewood recommends emailing the MS and HS parents to let them know that they can order Market Day items each month. Mrs. Gray and Mrs. Beverina Moore will talk to the principals about this. The website has been updated with recent Market Day information.

ACCELERATED READER

This program has started. The First Nine-Week period ends Thursday, 10/23/08. There have not been many requests for new tests, but anyone can recommend which books to buy tests for. New tests will be purchased in January.

ADOPT-A-BOOK

This new program offers books to be purchased for the library to commemorate special times in the lives of our students. The 150 new books are located behind Tiffany Vetter's desk, and they sell for \$15 each. Ten have been adopted so far. The website has been updated with this information. Denise Beverina Moore suggests having the books out during parent-teacher conferences.

HEALTH & WELLNESS

The fitness challenge is under way. There will be a bulletin board to track progress. Please contact the chairperson of this committee if you are able to volunteer.

SNS RECEIPTS

These are being collected for the teachers to choose SEED programs (Pittsburgh Zoo, Science Center, etc.). Deb Whitewood recommends putting a thank you note on the employee board at Shop 'n Save to thank the employees for their help and to also raise awareness of the program. Deb told a few employees about the program, and they are now collecting receipts for the SFEPTA by putting random receipts in the bin rather than in the trash can.

MISCELLANEOUS

There will be many opportunities for education of the political process this year with the upcoming election.

There will be a raffle at each meeting. Diane Egan was the winner of tonight's drawing.

Gina Duncan adjourned the meeting at 7:50 PM.

There were 23 people in attendance. Thanks to everyone who attended! T Miller, L Helbling, D Beverina Moore, L Gray, L Wishon, M Sabo, T Ford, R Sciotto, P Clayton, M Franjione, S Pollock, K Logan, C English, K Wakim, D Whitewood, E Blatz, K Bair, D Egan, K Snodgrass, J I agnemma, K Bushmire, G Duncan, S Miller

Traci Miller
Secretary

Date Approved