

Minutes of the South Fayette  
Elementary PTA Meeting  
March 30, 2009



Gina Duncan - President  
Mary Ann Sabo - Vice President 1  
Kari Bair - Vice President 2

Laura Helbling - Treasurer  
Traci Miller - Secretary

Gina Duncan called the meeting to order at 6:34. The Pledge of Allegiance was said. An inspirational poem was read by Mary Ann Sabo.

Minutes of the last regular PTA meeting were reviewed. They will stand as approved.

***TREASURER'S REPORT***

Detailed financial statements containing the balance sheet, profit and loss budget vs. actual report, and check detail report were distributed at the meeting and are on file for review.

Previous Balance Checking	\$34,175.20
Deposits	\$20,826.64
Expenses	<u>\$ 4,748.96</u>
Current Checking Balance	\$50,252.88
Current Savings Balance	\$14,731.38

Book fair expenses still need to be paid.

***PRESIDENT'S REPORT***

**PA PTA CONVENTION - ALLENTOWN - APRIL 24-26**

No one from our PTA will attend this year's convention. Cost and time are an issue. Hopefully it will be held closer next year to reduce expenses.

***VICE PRESIDENTS' REPORTS***

**VOLUNTEER HOURS**

Please turn in your volunteer hours. Book fair hours are still needed.

***COMMITTEE REPORTS - UPCOMING EVENTS***

**ARTIST IN RESIDENCE**

Mrs. Kuntz gave a presentation to explain this year's program. She has been looking to expand and improve the fourth grade residency. This year's program for fourth grade will consist of Fine Arts Week. There will be five artists that will work with the children. The overall theme will be Ecology. The children will participate in the program all day (except for specials) for five days. This idea will hopefully provide something for everyone rather than a single artist experience that may not appeal to all children. Parent volunteers are needed; please contact Mrs. Kuntz. This program is in need of benefactors to help provide supplies for the muralist. A list of needed supplies is attached.

**FAMILY FUN NIGHT**

Volunteer requests will be going out soon. Donations, including empty baskets, are needed. Laurie Gray mentioned that Roadside Ribs would be willing to do hot dogs, hamburgers, chips, and drinks. Let her know

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if interested. Activities will include the train, a donated Home Depot craft, and new carnival games. This committee welcomes any suggestions anyone may have.

**FAMILY READING NIGHT**

This event is on schedule. Two hundred children have registered. The most response was received from the individual email.

***COMMITTEE REPORTS - PAST EVENTS***

**BOOK FAIR**

This event had \$15,000 in sales and \$4,500 in profit. It was very successful. It was 11% higher than last year, and it was 5% lower than the fall. This is good considering the current economic conditions. Thank you to everyone who volunteered.

**BULLETIN BOARD**

All final expenses have been turned in. Out of the \$250 budget, only \$209 was used including paying for the pictures. \$250 should be a fine budget for next year since there is paper left over. An email was circulated from Mrs. Colangelo.

**REFLECTIONS**

Three students placed at the state level (two 2<sup>nd</sup> places and one honorable mention). This will be advertised, and the children will be recognized.

***COMMITTEE REPORTS - ONGOING EVENTS***

**CUBS CORNER**

Having the store on the stage is different. It gets busier as the week goes on, and things have been selling out a lot. One thought is that the children see the store during lunch and then decide to shop on the following days. There will be no big stock repurchases in May. There was some discussion regarding the gift certificate program. Gina said this is an area that will continue to be tweaked until it doesn't need it anymore. The current process is working although it has its challenges.

**BOX TOPS**

The 08/09 school year ended in February. This committee fell slightly short of its budgeted profit amount, but there is already a strong start to the 09/10 amounts. Additionally, a new contest will be held in May that will be very similar to the fall contest which brought in 10,000 box tops. The expenses for this committee were also under budget.

**YEARBOOK**

This is completed, and they are still for sale.

**HEALTH & WELLNESS**

April is the last month of the fitness challenge. The last prizes will be awarded in May. A prize is needed for the winners, perhaps extra recess, perhaps at the stadium. This is possible as long as it is arranged around the stadium schedule. There have been about 185 kids participating.

**ACCELERATED READER**

These numbers are not yet ready. The second grade really outdid themselves. There will be lots of prizes awarded.

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**SHOP 'N SAVE RECEIPTS**

The goal has been reached for the assembly.

**NOMINATION**

The slate will be presented in April and voted on in May.

**OLD BUSINESS**

**COMMITTEE REVIEW/SUGGESTIONS - 2009-2010**

On the listing, people in red are still undecided whether they will stay in the chair position for next year. Those in black will chair for next year. Any area marked 'OPEN' is available for next year. **Box Tops** - use two contests per year; **Bulletin Board** - everything stays the same; **Holiday Mart** - the vendor was good. Budget it as a non-profit committee. The dates need booked (add back the shopping time for each class by adding the extra day). An extra chair is needed; **Yearbook** - Going digital would make this much easier. It is a very big task with so many children. Suggestions are welcome.

**BUDGET ADJUSTMENTS - VOLUNTEER APPRECIATION & LEADERSHIP**

The executive board has been discussing volunteer appreciation. It will be under \$500, reduced from \$2,000. Teachers will provide desserts, and the school will provide coffee and tea. Leadership training can be changed from \$1,000 to \$500. Kari Bair moved to amend the budget with these two adjustments. The vote was unanimous, and the motion passed.

Gina Duncan adjourned the meeting at 7:45 pm.

There were 14 people in attendance. Thanks to everyone who attended! T Miller, L Lipovich, D Kuntz, M Sabo, L Wishon, P Oney, L Gray, J Iagnemma, T Ford, M Unruh, S Pollock, L Helbling, K Bair, G Duncan

**Next PTA meeting** - Thursday, April 30<sup>th</sup> at 6:30 PM

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Traci Miller  
Secretary

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Date Approved